# ARC South London Public Research Panel **Booking form for staff presenters**

Thank you for agreeing to present your work to the ARC South London Public Research Panel.

This panel is only open to ARC South London researchers or adopted projects. Please complete all sections of the booking form.

1. Can you please complete your details and provide the following information below:

|  |  |
| --- | --- |
| Title |  |
| Name[s] |  |
| Email[s] |  |
| Telephone number |  |
| Main contact person |  |
| Date of panel meeting |  |
| Name of ARC theme |  |

1. Please see the options below for presenting to the panel (please tick which applies to you):

|  |  |
| --- | --- |
| 1. Are you coming to the panel to gain feedback on any of the research options in 3) below? | ☐ |
| 1. Are you coming to the panel to introduce your research theme and to talk more about the research taking place within it? | ☐ |

1. Please indicate below what you will be presenting to the panel (Please provide details on your project as per below but also come to the panel at an early enough stage that the panel can input into your project):

|  |  |  |
| --- | --- | --- |
| Topic | Title of presentation | Inclusion of abstract/ summary |
| Funding idea |  |  |
| Funding application |  |  |
| Proposal on your research |  |  |
| Pre-ethics or post-ethics |  |  |
| Research idea |  |  |
| Funding application |  |  |
| Research work currently being undertaken |  |  |
| Other |  |  |

Please also provide a Plain English Summary of your work by providing an up to 300 word plain summary abstract as well as completing the form below in a way that can be understood by any reader including members of the public.

**In providing this summary, please follow the headings below where they are applicable to your presentation:**

|  |
| --- |
| Research question/aim and objectives |
| Background |
| Design and methods |
| Expected/desired outcomes/impacts of your study |
| Dissemination (this could cover any activities throughout the research aimed at disseminating information to patients and the public) |
| Patient and public involvement (please describe plans to involve patients and the public in your research, what you have done to date) |
| Reflections on diversity and inclusion as part of the research (e.g. what are the key issues, what have you done so far to make your research inclusive?) |
| Research work currently being undertaken |
| Any questions you would like the panel to consider and give you feedback on? |

**Please insert a short biography of the presenters (a few lines will be sufficient):**

|  |
| --- |
|  |

Please email this form and slides or any supporting documentation at least one week before the meeting. Email: [madelene.boyton@kcl.ac.uk](mailto:madelene.boyton@kcl.ac.uk)